

PERSONAL REFERENCE QUESTIONNAIRE

CONFIDENTIAL

YOUR NAME: _____ OCCUPATION: _____

ADDRESS: _____ TELEPHONE: _____

1. How do you know the applicant? Close friend? _____ Neighbor? _____ Casual Acquaintance? _____ Other? _____
2. How long have you know the applicant? _____
3. When was the last time you had contact with the applicant? _____
4. How does the applicant get along with people? _____
5. How would you describe the applicant's friends and associates? _____
6. How does the applicant react in stressful situations? _____
7. Is there any reason why you wouldn't trust the applicant with confidential information? _____
8. Do you have any reason to question the applicant's reliability? _____
9. Have you ever observed or heard the applicant display any prejudice? _____
10. Do you have any knowledge of the applicant's involvement with any subversive or illegal organization? _____
11. Do you have any knowledge of the applicant's use or involvement with illegal drugs or narcotics? _____
12. Does the applicant lose his/her temper easily? _____
13. Do you have any reason to question the applicant's honesty or character? _____
14. Do you know of anything about the applicant that should be investigated? _____
15. Do you recommend the applicant for the position? _____

If you answered yes for any questions from #7 to #14 explain in the comment space.

Please give name, address, and phone number of another person whom you believe would have personal knowledge of the applicant, who is not related to them.

Name: _____ Phone Number: _____

Address: _____

COMMENTS:

SIGNATURE: _____ DATE: _____